

## Dakota Boosters Executive Board Meeting

### Minutes

January 11, 2018

Board Members present: Shari Burnham, Debbie Fauer, Crystal Fedolak, Maureen LaFleure, Kyle Lefief, Jackie Ribbentrop, Mary Lou Saputo, Kelly Swanson, Kitty Vallee

Board Members absent: None

Staff Members present: Mr. Sibley and Mr. Fusco

This meeting was called to order at approximately 6:00.

Maureen distributed an agenda for the meeting with the following topics:

- By-Laws
- What we all feel Boosters is about
- Rock the Runway
- Where do we stand with getting approved for our Food License
- Donation for SANP - \$2,500
- Where do we stand compared to other years?
- Laurie Stevens info

#### Discussion on By-Laws

- Review of most recent update to By-Laws (from 11-2017) and discussion on various topic areas primarily concerning:
  - Participation in Executive Board and Terms of Executive Board Members
  - Procedures for review and approval of funding requests (see Donation Form discussion below)
- MLS agreed to make revisions and distribute to Board for review; Mr. Sibley will forward on to District for approval

#### DHS Boosters Donation Form

- To be used for all requests for funding in excess of \$500
- Old form located by Mr. Sibley - reviewed and comments provided – MLS agreed to update
- Student activities director – Kyle Young – review, approval and sign off on all non-athletic requests
- Athletic director – Mr. Fusco – review, approval and sign-off on all athletic approvals

Rock the Runway – STUGO event - Boosters concessions – cost of items sold is donation – all sales donated to supported cause – Maureen indicated that she would work this event.

Food License – the issue regarding improvements needed to concessions area has been elevated to District and Mr. Sibley's involvement. May need to go temporary license route. MLS to transcribe notes from Macomb County Health Dept. inspection from last September – to distribute to the Board.

Regarding donation to SANP – indicated that this was an annual/recurring donation funded by Boosters.

- Maureen to get Donation Form to Suzanne (person in charge of SANP).

This led to discussion regarding suggested revision to annual budget

- Show available total
- Allocated / restricted amount

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- Unallocated / unrestricted amount

Where do we stand compared to prior years?

- We are about \$4K less than prior years as far as net profit

Other comments/discussion items from this meeting:

- Discussed forming a Fundraising Committee
- MOD Pizza – possible Boosters fundraiser

Meeting adjourned at approximately 8:00 p.m.