

2019

DAKOTA HIGH SCHOOL 2ND ANNUAL SPRING CRAFT SHOW

SATURDAY, APRIL 13, 2019

SET-UP TIME: 7:00 A.M. to 10:00 A.M.
SHOW TIME: 10:00 A.M. to 4:00 P.M.

EXHIBITOR'S LEASE AGREEMENT

The undersigned hereby applies for space at the Dakota High School's 2nd Annual Spring Craft Show, scheduled for Saturday, April 13, 2019 and agrees to pay the rental fee per space to the manager(s). All fees will be in cash, money order or check upon execution of this Agreement. If accepted as an exhibitor by the managers, and in consideration of the same, the undersigned hereby agrees to abide by the following conditions:

Space rental agreement fee (received by March 1, 2019): \$70.00/Space

Late Fee Rental (Anything received after March 1, 2019) - \$85.00/space

1. Dakota High School Annual Spring Craft Show is a juried show. Photographs of merchandise to be sold must accompany the application submission. All applications without photos will not be considered. The final selection of crafters will be at the sole discretion of the managers of the show. Any crafters not chosen will receive a full refund from the Dakota High School Booster Club.
2. Dakota High School and their representatives shall not be responsible for any injury, loss or legal action sustained by the exhibitor, their employees, goods, or property, or the public, from any cause whatsoever while the premises are being occupied under this Agreement.
3. In no case will any refund of rental fees be made once paid, unless the exhibitor is not accepted by the managers of the show.
4. The exhibitor will be assigned table(s) only upon receipt of payment and acceptance by the manager(s) of this show. It is recommended to return applications as soon as possible if you have special requirements (multiple spaces, wall space, corner space, electricity, etc). Applications will be accepted until all spaces are full. A wait list will be created by those crafters received after the show is fully booked.
5. Exhibitor will cover and skirt their table(s).
6. After unloading, all exhibitors' vehicles and trailers will be moved to the designated parking area. No vehicles will be left parked on the sidewalks or driveways around the building. Crafters will not use student volunteers to help set up their table. Students are for bringing in crafters items only.
7. Exhibitors will be considerate of other exhibitors and Dakota High School and are expected to remain through the duration of the show.
8. The right of table transfer is reserved to the manager(s) of the show.
9. Must give 48 hour notice if you are not going to occupy your table/space in the show.
10. Make checks/money orders payable to: **Dakota High School Booster Club** and mail to the address listed below. **PLEASE INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR CONFIRMATION INFORMATION. If you would prefer your information to be sent via email rather than mailed to you, please indicate that on the application with your email address.**

11. Confirmation of acceptance will be sent to exhibitors via email upon acceptance and other information will be sent out starting around April 1st, 2019.
12. In an effort to create a more diverse group of crafters, we will be limiting the amount of similar crafters into the show.

Instructions for mailing: Return the total deposit along with the signed contract, photos of merchandise and a self-addressed, stamped return confirmation envelope to:

Dakota Boosters
21051 21 Mile Road Macomb, MI 48044
Contact: Shari 586-484-7871
E-mail Inquires: dakotacraftshow@gmail.com

Please complete and return this page thoroughly, completely, and legibly.

KEEP THESE PAGE FOR YOUR RECORDS

Reminder: Please return applications by March 1, 2019

Regular rental agreement fee: \$70.00

Late rental fee (Received after March 1, 2019): \$85.00

EXHIBITOR INFORMATION		New Crafter <input type="checkbox"/>	Returning Crafter <input type="checkbox"/>
Name of Exhibitor:			
Name of Company:			
Address (City, State, Zip)			
Phone Number with area code			
Email Address:			
Description of Craft:			
Space rental: \$70/85 per space	Quantity: _____ spaces	Total Amount: \$	
Table Rental (8ft long) \$10 per table	Quantity: _____ tables	Total Amount: \$	
Do you need electricity? - \$5.00 additional charge	<input type="checkbox"/> Yes I need electricity	Total Amount: \$	
TOTAL DEPOSIT Check Number: _____		TOTAL \$	
Preference of location	<input type="checkbox"/> Community Room <input type="checkbox"/> Atrium <input type="checkbox"/> Hallway <input type="checkbox"/> None		
Do you have any special needs/requests? (Corner, end, wall, other)	Previous space number (if known): _____		

Please note: Dakota Boosters will make every attempt to accommodate your request, including your previous year's spot. However, it is not guaranteed. To assist in securing your spot, please submit your application as soon as possible.

I, _____, have read the Lease Agreement for Dakota High School's 2nd Annual Spring Craft Show and hereby agree to abide by the rules and regulations within.

Exhibitor's Signature: _____